



City of DeWitt/DDA Job Posting

Posting Date: January 5, 2018

Position: DDA Coordinator

Classification: Part-time

Closing: January 31, 2018

Wage: \$18,000 - \$21,500

The City of DeWitt Downtown Development Authority is seeking a qualified individual for the position of a DDA Coordinator. The DDA is looking for an ambitious, energetic and creative person to be a part of the DDA Team. The primary responsibilities of the Coordinator are to be an active advocate of the Downtown District, which includes marketing/branding, working with local business owners and organizing/promoting downtown events. A full description of the position can be found at www.dewittdda.org or www.dewittmi.org.

Please submit a resume and cover letter to the Attention of Daniel Coss, Executive Director/City Administrator 414 East Main Street DeWitt MI 48820 or dcoss@dewittmi.org.

Electronic submittals are preferred. For questions call (517) 669-2441.