



**Board of Directors
Meeting Agenda
Tuesday, February 12, 2019
CITY HALL 414 EAST MAIN STREET
7:30 AM**

CALL TO ORDER

APPROVAL OF AGENDA

APPROVAL of Meeting Minutes from the January 8, 2019

APPROVAL of January 2019 ACCOUNTS PAYABLE and PAYROLL

RECEIVE AND FILE January 2019 TREASURER'S REPORTS

PUBLIC COMMENTS: The public is encouraged to address the DDA Board at this time. Citizens will have an additional opportunity under Extended Public Comment. Each member of the public is limited to seven (7) minutes.

OLD BUSINESS: NONE

NEW BUSINESS ITEMS:

1. Website Design Quote

Recommended Action: To approve the website design quote, dated January 30, 2019, and authorize redesign fees of \$1,000.

2. Approval of DDA Coordinator to attend Michigan Downtown Association (MDA) Workshop in East Lansing on March 14, 2019

Recommended Action: To authorize DDA Coordinator, Andrea Schowengerdt, to attend MDA Workshop on March 14, 2019 and authorize registration fees of \$85.00.

3. Approval of DDA Coordinator to attend Michigan Municipal League (MML) Capital Conference in Lansing on March 20, 2019

Recommended Action: To authorize DDA Coordinator, Andrea Schowengerdt, to attend MML Capital Conference on March 20, 2019 and authorize registration fees of \$250.00.

4. Approval of the 2019 Farmers Market Calendar and Reimbursement for Season Vendors

Recommended Action: To approve the attached calendar setting the DeWitt Farmers Market Tuesdays from 4 p.m. – 7 p.m., June 4, 2019 – October 8, 2019 and approve Seasonal Incentive Fund of 30%.

EXTENDED PUBLIC COMMENTS:

STAFF AND COMMITTEE REPORTS:

1. Website Updates
2. Coordinator's Report – Discuss Specific Survey Questions for the Hovey Property
3. City Administrator's Report
4. Council Report

8:25 ADJOURNMENT

Official minutes of the Board Meetings are available for public inspection at City Hall, 414 E. Main Street, DeWitt, Michigan 48820. The City of DeWitt will provide to individuals with disabilities, reasonable auxiliary aids and services which are needed to fully participate in any meeting provided a 72 hour notice is received by phone or in writing. Contact the City Clerk at 414 E Main Street, DeWitt, Michigan 48820 or by calling (517)669-2441.

Posted: February 8, 2019