

**DEWITT DOWNTOWN DEVELOPMENT AUTHORITY
MEETING MINUTES – BOARD OF DIRECTORS
Tuesday, March 13, 2018**

CALL TO ORDER:

Chair Chambers called the DDA Board Meeting to order at 7:32 a.m.

Directors Present: Sue Leeming, Randy Chambers, Andy Joslyn, Kelly Preston, Christine Callahan, Justin King, Ryan Mitchell, Corey Rees and Fred Motz

Directors Absent: None

Others Present: Daniel Coss, City Administrator, Rebekah Faivor

APPROVAL OF AGENDA: Motion by Director Leeming, seconded by Director Joslyn, and carried by unanimous vote of the Board to approve the Agenda. **MOTION CARRIED.**

APPROVAL OF February 13, 2018 MEETING MINUTES: Motion by Director Leeming, seconded by Director Rees and carried by unanimous vote of the Board to approve the minutes as presented. **MOTION CARRIED.**

APPROVAL of ACCOUNTS PAYABLE and PAYROLL FEBRUARY 2018 Motion by Director Callahan, seconded by Director Joslyn and carried by unanimous vote of the Board to approve the Accounts Payable. **MOTION CARRIED.**

RECEIVE AND FILE JANUARY 2018 TREASURER'S REPORTS: Motion by Director Leeming, seconded by Director Motz and carried by unanimous vote of the Board to receive and file the reports. **MOTION CARRIED.**

PUBLIC COMMENTS: None.

OLD BUSINESS: None.

NEW BUSINESS

1. Review FY 2018-2019 Budget

The Board held a discussion on the development of the Fiscal Year 2018-2019 Budget. The discussion involved different options for the staffing of the DDA. The Board could extend the hours of the current staff to approximately 25 hours per week, which would be a savings of approximately \$22,000 per year or move

forward with a part-time Coordinator or implement a full-time coordinator position.

Discussion will continue at the April 10 Board meeting, No Action taken.

STAFF AND COMMITTEE REPORTS:

1. Website update: None
2. Farmers Market Manager Report : FM Manager Favior gave an update on the 2018 Market Season
3. City Administrator's Report: None
4. Council Report: None

ADJOURNMENT: Meeting adjourned at 9:00 a.m.

Respectfully Submitted:

Andrew Joslyn, Board Secretary