

**DEWITT DOWNTOWN DEVELOPMENT AUTHORITY  
MEETING MINUTES – BOARD OF DIRECTORS  
Tuesday, May 8, 2018**

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**CALL TO ORDER:**

Chair Chambers called the DDA Board Meeting to order at 7:30 a.m.

Directors Present: Sue Leeming, Randy Chambers, Andy Joslyn, Kelly Preston, Christine Callahan, Denise Donohue, and Corey Rees

Directors Absent: Fred Motz

Others Present: Daniel Coss, City Administrator

**APPROVAL OF AGENDA:** Motion by Director Leeming, seconded by Director Preston, and carried by unanimous vote of the Board to approve the Agenda. **MOTION CARRIED.**

**APPROVAL OF April 10, 2018 MEETING MINUTES:** Motion by Director Leeming, seconded by Director Joslyn and carried by unanimous vote of the Board to approve the minutes as presented. **MOTION CARRIED.**

**APPROVAL of ACCOUNTS PAYABLE and PAYROLL MARCH 2018** Motion by Director Callahad, seconded by Director Joslyn and carried by unanimous vote of the Board to approve the Accounts Payable. **MOTION CARRIED.**

**RECEIVE AND FILE APRIL 2018 TREASURER’S REPORTS:** Motion by Director Leeming, seconded by Director Donohue and carried by unanimous vote of the Board to receive and file the reports. **MOTION CARRIED.**

**PUBLIC COMMENTS:** None.

**OLD BUSINESS:** None.

**NEW BUSINESS**

**1. Review FY 2018-2019 Budget**

The Board discussed increased hours for existing staff and utilizing the services of a consultant for social media assistance.

2. **Discussion of River Bash 2018** – the DDA Board discussed River Bash and the concerns about closing Bridge Street leading in to downtown for an entire Friday evening, as the event is scheduled for June 8. The City Administrator will keep the DDA Board informed of additional information as it becomes available.

**STAFF AND COMMITTEE REPORTS:**

1. Website update: None
2. Farmers Market Manager Report : Market Manager Faivor is working with the YMCA to have the Mobile Food Pantry attend some of the Markets and DARA to have inflatables available.
3. City Administrator’s Report: Verbal report given on City activities
4. Council Report: Verbal report given by Mayor Leeming on Council activities

**ADJOURNMENT:** Meeting adjourned at 8:42 a.m.

Respectfully Submitted:

Andrew Joslyn, Board Secretary