

**DEWITT DOWNTOWN DEVELOPMENT AUTHORITY  
MEETING MINUTES – BOARD OF DIRECTORS  
Tuesday, September 11, 2018**

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**CALL TO ORDER:**

Chair Callahan called the DDA Board Meeting to order at 7:30 a.m.

Directors Present: Sue Leeming, Denise Donohue, Joel Dillingham,  
Andy Joslyn, Christie Callahan and Corey Rees

Directors Absent: Fred Motz and Ryan Mitchell

Others Present: Daniel Coss, City Administrator

**APPROVAL OF AGENDA:** Motion by Director Leeming, seconded by Director Preston, and carried by unanimous vote of the Board to approve the Agenda. **MOTION CARRIED.**

**APPROVAL OF THE August 14, 2018 MEETING MINUTES:** Motion by Director Leeming, seconded by Director Donohue and carried by unanimous vote of the Board to approve the minutes as presented. **MOTION CARRIED.**

**APPROVAL of ACCOUNTS PAYABLE and PAYROLL July 2018** Motion by Director Joslyn seconded by Director Leeming and carried by unanimous vote of the Board to approve the Accounts Payable. **MOTION CARRIED.**

**RECEIVE AND FILE JULY 2018 TREASURER’S REPORTS:** Motion by Director Donohue, seconded by Director Preston and carried by unanimous vote of the Board to receive and file the reports. **MOTION CARRIED.**

**PUBLIC COMMENTS:** None.

**OLD BUSINESS:** None.

**NEW BUSINESS**

**1. Discussion on Main Street Open House – “Ride the Road”**

The Board of Directors agreed to hold the Ride the Road event on October 16, 2018 from 4-6 p.m.

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**2. Job Posting for the DDA Coordinator Position – Review Job Posting**

**STAFF AND COMMITTEE REPORTS:**

1. Website update: None
2. Farmers Market Manager Report : None
3. City Administrator’s Report:  
Update on the Main Street Reconstruction Project
4. Council Report: None

**ADJOURNMENT:** Meeting adjourned at 8:40 a.m.

Respectfully Submitted:

Ryan Mitchell, Board Secretary