

**DEWITT DOWNTOWN DEVELOPMENT AUTHORITY
MEETING MINUTES – BOARD OF DIRECTORS
Tuesday, July 11, 2017**

CALL TO ORDER:

Chair Herendeen called the meeting to order at 7:33 a.m.

Directors Present: Beth Herendeen, Sue Leeming, Kelly Preston, Justin King, Andy Joslyn, Christine Callahan, Randall Chambers (arrived at 7:36 a.m.), Fred Motz

Directors Absent:

Others Present: Dan Coss, City Administrator; Stephanie Murray, DDA Coordinator

APPROVAL OF AGENDA: On motion by Director Leeming, seconded by Director Preston, and carried by unanimous vote of the Board to approve the Agenda.

APPROVAL OF JUNE 13, 2017 MEETING MINUTES: On motion by Director Joslyn, seconded by Director Callahan and carried by unanimous vote of the Board to approve the minutes as presented.

ACCOUNTS PAYABLE JUNE 2017 On motion by Director Joslyn, seconded by Director Callahan and carried by unanimous vote of the Board to approve the Accounts Payable.

RECEIVE AND FILE JUNE 2017 TREASURER’S REPORTS: On motion by Director Preston, seconded by Director King and carried by unanimous vote of the Board to receive and file the reports.

PUBLIC COMMENTS: None.

OLD BUSINESS: None

NEW BUSINESS:

1. The board discussed the Proposed New Downtown Parking Access and agreed to approach City Council to further pursue the opportunity.
2. On motion from Director Leeming, seconded by Director Callahan, and carried by unanimous vote, the Board approved the FY2017-18 Board Positions as held.

3. On motion from Director Joslyn, seconded by Director King, and carried by unanimous vote, the Board approved the extension of the contract for 2 Veterans Lawn Care for two more years.

STAFF AND COMMITTEE REPORTS:

1. Website update: none
2. Coordinator's Report: DDA Coordinator Murray provided a summary of June activity for the Board's information.
3. City Administrator's Report: none
4. Council Report: none
5. Budget Committee: none

ADJOURNMENT: Meeting adjourned at 8:37 a.m.

Respectfully Submitted:

Stephanie Murray, DDA Coordinator
For Andrew Joslyn, Board Secretary