

**DEWITT DOWNTOWN DEVELOPMENT AUTHORITY
MEETING MINUTES – BOARD OF DIRECTORS
Tuesday, September 8, 2020**

CALL TO ORDER:

Chair Callahan called the DeWitt Downtown Development Authority (“DDA”) Board of Directors meeting to order at 12:02 p.m.

Directors Present: Christy Callahan (virtually), Joel Dillingham (virtually), Sheryl Landgraf, Sue Leeming, Kelly Preston, and Corey Rees

Directors Absent: Andy Joslyn
Ryan Mitchell
Fred Motz

Others Present: Daniel Coss, City Administrator
Andrea Schowengerdt, DDA Coordinator

APPROVAL OF AGENDA: Motion by Director Leeming, seconded by Director Preston, and carried by unanimous vote of the board to approve the Agenda. **MOTION CARRIED.**

APPROVAL OF THE AUGUST 11, 2020 MEETING MINUTES: Motion by Director Landgraf, seconded by Director Rees, and carried by unanimous vote of the board to approve the minutes as presented. **MOTION CARRIED.**

APPROVAL OF AUGUST 2020 ACCOUNTS PAYABLE AND PAYROLL: Motion by Director Leeming, seconded by Director Landgraf, and carried by unanimous vote of the board to approve the accounts payable and payroll. **MOTION CARRIED.**

RECEIVE AND FILE AUGUST 2020 TREASURER’S REPORTS: Motion by Director Landgraf, seconded by Director Rees, and carried by unanimous vote of the board to receive and file the treasurer’s reports. **MOTION CARRIED.**

PUBLIC COMMENTS: None

OLD BUSINESS: None

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NEW BUSINESS

1. Fall and Winter Advertising Commercial Campaign

Motion by Director Leeming, seconded by Director Rees, and carried by unanimous vote of the board to postpone the approval of advertising and commercial campaign budget. **MOTION CARRIED.**

2. 2020 Downtown DeWitt Christmas Market

Given the COVID-19 uncertainty and restrictions, the 2020 Christmas Market is cancelled. Instead, the DDA Board would like to do smaller outdoor activities to encourage people to visit downtown on the following Saturdays:

November 28, 2020

December 5, 2020

December 12, 2020

December 19, 2020

STAFF AND COMMITTEE REPORTS:

1. Coordinator's Report

Due to unforeseen circumstances, the downtown Crosswalk Public Art Project is postponed until Spring 2021. Ms. Frushour will be leading the project.

2. City Administrator Report

3. Council Report

ADJOURNMENT: Meeting adjourned at 1:30 p.m.

Respectfully Submitted:

Ryan Mitchell, Board Secretary