



**DOWNTOWN DEVELOPMENT AUTHORITY BOARD OF DIRECTORS
MEETING AGENDA
TUESDAY, OCTOBER 12, 2021
DEWITT CITY HALL
414 EAST MAIN STREET
7:30 AM**

CALL TO ORDER

APPROVAL OF AGENDA

APPROVAL OF MEETING MINUTES FROM SEPTEMBER 14, 2021

APPROVAL OF SEPTEMBER 2021 ACCOUNTS PAYABLE and PAYROLL

RECEIVE AND FILE SEPTEMBER 2021 TREASURER'S REPORTS

PUBLIC COMMENTS: The public is encouraged to address the DDA Board at this time. Citizens will have an additional opportunity under Extended Public Comment. Each member of the public is limited to seven (7) minutes.

OLD BUSINESS: NONE

NEW BUSINESS ITEMS:

1. Fiscal Year 2020-2021 Audit Presented by Aaron Stevens – Maner Costerisan

Presentation

Recommended Action: Receive and place on file the Fiscal Year 2020-2021 Annual Audit prepared by Maner Costerisan

2. 2021 TV Holiday Commercial Campaign

Recommended Action: Approve a \$2,500 match with WLNS and downtown businesses to create commercials to promote downtown DeWitt

3. 2021 Downtown DeWitt Christmas Market

[2021 Christmas Market Craft Vendor Application](#)

[2021 Christmas Market Food Vendor Application](#)

[2021 Christmas Market Kids Activity Tent](#)

Recommended Action: Discussion and approve Christmas Market Vendor Applications

4. DDA Board of Directors Meeting Schedule

Recommended Action: Approve a meeting time for November and December 2021

EXTENDED PUBLIC COMMENTS:

STAFF AND COMMITTEE REPORTS:

1. Coordinator's Report
2. City Administrator's Report
3. Council Report

ADJOURNMENT

Official minutes of the Board Meetings are available for public inspection at City Hall, 414 E. Main Street, DeWitt, Michigan 48820. The City of DeWitt will provide to individuals with disabilities, reasonable auxiliary aids and services which are needed to fully participate in any meeting provided a 72 hour notice is received by phone or in writing. Contact the City Clerk at 414 E Main Street, DeWitt, Michigan 48820 or by calling (517) 669-2441.

Posted: October 8, 2021