

City of DeWitt/DDA

Job Posting

Posting Date: 11-29-21

Position: DDA Coordinator

Classification: Full-Time

Closing: 12-31-21

Wage: \$41,000 - \$43,500 + comprehensive benefits package

The City of DeWitt Downtown Development Authority (DDA) is seeking a qualified individual for the position of a DDA Coordinator. The DDA is looking for an ambitious, energetic and creative person to be a part of the DDA Team. The primary responsibilities of the Coordinator are to be an active advocate of the Downtown District, which includes marketing/branding, organizing/promoting downtown events and working with local business owners. A full description of the position can be found at www.dewittdda.org or www.dewittmi.org. Please submit a resume and letter of interest to the Attention of: Daniel Coss, DDA Executive Director/City Administrator 414 East Main Street DeWitt MI 48820 or dcoss@dewittmi.org. Electronic submittals are preferred. For questions call (517) 669-2441.